

## **Number of Development Plans to Submit**

An architect or civil engineer shall produce, certify, and submit eleven (11) complete sets (or as many sets as are applicable based on the list below) plus four (4) cover sheets (showing the lot and road layout) of the Development Plan to the Planning Commission at the time of application. Upon acceptance of the application, the Planning Commission

Staff shall forward for review such copies as follows:

1. Three (3) copies shall be filed with Public Works Department.

Storm Water Runoff Calculations may be required.

2. Three (3) copies shall be filed with the Utilities Department if the site is to be served with public water and/or sewer.

Water and/or Sanitary Sewer Calculations may be required.

3. One (1) copy shall be filed with the Traffic Engineer.

A GA DOT permit is required if subdivision is located on a State road.

4. One (1) copy shall be filed with the Board of Health if the subdivision lots are served by septic tank.

5. One (1) copy shall be filed with the Fire Department.

6. One (1) copy shall be filed with the Soil Conservation Service if the developed area is over 1.1 acre.

A SESC Checklist and Tax Statement are required.

7. One (1) copy shall be retained by the Planning Commission.

The cover sheets will be submitted as follows:

1. One (1) copy shall be filed with the appropriate electric provider.
2. One (1) copy shall be filed with the appropriate telephone provider.
3. One (1) copy shall be filed with the appropriate natural gas provider.
4. One (1) copy shall be filed with the appropriate cable provider.

*Please note than any resubmission of plans will require the same number of plans as stated above.*